

RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

Board of Education

Diane E. McBride, President
Pamela J. Reinhardt, Vice President
Robert C. Bower
Jean M. Chaudari
Rosie B. Mitchell
Sue A. Smith
Phyllis P. Wickerham

Meeting Minutes For: NOVEMBER 13, 2012

Ninth Grade Academy
Diana "Dee" Strickland Conference Room
2000 Lehigh Station Road
Henrietta, New York

J. Kenneth Graham Jr., Ph.D., Superintendent of Schools
Karen A. Flanigan, School District Clerk

All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.

Others Present:

Mrs. Nerlande Anselme, Executive Director, Student and Family Services
Mrs. Denise Anthony, Assistant Superintendent, Quality Assurance and Community Relations
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations
Mr. George DesMarteau, School Attorney
Dr. J. Kenneth Graham Jr., Superintendent of Schools
Mr. Andrew Whitmore, Executive Director, School Finance
Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

I. Call to Order

Mrs. McBride called the meeting to order at 6:18 p.m.

Call to Order

II. Executive Session to Discuss Exempt Staff Salary Recommendations

Executive Session

MOTION TO ENTER EXECUTIVE SESSION AT 6:18 P.M. TO DISCUSS EXEMPT STAFF SALARY RECOMMENDATIONS

MOVED: Mrs. Chaudari
SECONDED: Mr. Bower
MOTION CARRIED: 7-0

MOTION TO EXIT EXECUTIVE SESSION AT 7: 16 P.M.

MOVED: Mrs. Mitchell
SECONDED: Mrs. Wickerham
MOTION CARRIED: 7-0

1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Reconvene Meeting

Mrs. McBride reconvened the meeting at 7:23 p.m. The Pledge of Allegiance was recited and introductions done. During agenda review Mrs. McBride added "Nomination for NYSSBA Area 2 Director" (Item #10F) and Dr. Graham added an overnight field trip request (Item #4J - for the girls swimming and diving state championships, as they recently qualified for the event). During announcements, Mrs. McBride presented Mrs. Mitchell with a certificate from MCSBA for the completion of her fiscal training and Dr. Graham presented George DesMarteau, school attorney, with a marble apple in honor of his 30 years of service. Mr. DesMarteau shared a timeline of events taking place during his time with the district.

2. Board Member Report From Student Representative(s)

The student representatives were not in attendance due to an event at the Senior High School.

Student Representative(s)

3. Public Forum

No one came forward to address the board.

Public Forum

4. Consent Agenda Items for Routine Matters (Reference Appendices #4A-J)

- A. Report of bills audited and paid during October 2012
- B. Action pertaining to acceptance of the September cash report and October budget transfers
- C. Action pertaining to the award of bids:
 - 1. Athletic supplies
 - 2. System maintenance for Nortel PBXES
 - 3. Deep tine aerator
- D. Action pertaining to approval of an overnight field trip
- E. Action pertaining to approval of an overnight field trip
- F. Action pertaining to approval of an overnight field trip
- G. Action pertaining to approval of an overnight field trip
- H. Action pertaining to approval of CSE/CPSE recommendations
- I. Action pertaining to approval of minutes of the Board of Education meeting(s):
 - 1. Minutes of the meeting of October 23, 2012
- J. Action pertaining to approval of an overnight field trip

Consent Agenda

**MOTION PERTAINING TO ACCEPTANCE
OF CONSENT AGENDA ITEMS #4A-J
MOVED: Mrs. Wickerham
SECONDED: Mr. Bower
MOTION CARRIED: 7-0**

5. Action pertaining to approval of a Memorandum of Agreement between the district and the Administrators' Association of Rush-Henrietta (Reference Appendix #5)

Memorandum of Agreement

**MOTION PERTAINING TO APPROVAL OF A
MEMORANDUM OF AGREEMENT BETWEEN
THE DISTRICT AND THE ADMINISTRATORS'
ASSOCIATION OF RUSH-HENRIETTA
MOVED: Mrs. Wickerham
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0**

6. Action pertaining to approval of Personnel Actions (Reference Appendix #6)

Personnel Actions

**MOTION PERTAINING TO APPROVAL
OF PERSONNEL ACTIONS
MOVED: Mrs. Chaudari
SECONDED: Mrs. Smith
MOTION CARRIED: 7-0**

Mrs. Reinhardt noted that Resolution #15 had one individual's name listed twice.

7. District Policies, Regulations, and Exhibits (Reference Appendices #7A-F)

District Policies

First Read:

- A. Policy 0320 – Evaluation of Superintendent
- B. Regulation 0320-R – Evaluation of Superintendent Regulation
- C. Regulation 2350-R – Board Meeting Procedures Regulation
- D. Policy 3131 – Superintendent's Compensation and Benefits
- E. Policy 3160 – Evaluation of Superintendent

F. Regulation 4319-R – Animals in the Schools and in the School Curriculum

The policies were reviewed. Mrs. Smith asked that the first word after each bullet included on Policy 3131 be capitalized.

8. Workshop: Instructional Program Review - Mathematics (Reference Appendix #8)

Dina Wilson, assistant superintendent for curriculum and instruction, and Jody Hoch, mathematics director, presented a workshop on the secondary math program. They addressed the current program continuum, 8th grade acceleration success, passing rates, supports for students, a comparison of the R-H math program to other districts, future plans for math course offerings, and college and career readiness. Some of the highlights:

- No longer any tracking courses.
- Not all students are where we want them to be, but have experienced some success with acceleration program.
- Important that students take math classes all the way through their senior year.
- Proud of the fact that math went from one section to 10 sections.
- Important to look at the number of students receiving an advanced designation diploma.
- Poverty – more about access than desire.
- R-H supplies calculators to students and also has some that can be borrowed for use with homework.
- Additional support provided – additional time in AIS, small class sizes, and opportunities for students because of common assessments for additional work in the summer and to pass exams in August (algebra, geometry, not A2T).
- A2T required for an advanced designation diploma, but if you don't take A2T, you can still get a Regents diploma.
- Mrs. Wilson gave credit to Mrs. Hoch for her endeavor to personally teach the summer class.
- Be careful not to plan backwards – fit range of students, but also prepare them for the lives they are going to lead. Still working on something that will meet the needs of all students.
- Working with Monroe Community College on a transitional non-credit math class and the possibility of offering it at Rush-Henrietta.

Members of the audience had some questions. They were all items the math department is aware of and are currently investigating. Mr. Bower asked Mrs. Flanigan to forward the PowerPoint presentation to all board members.

9. Superintendent's Report

A. Written Information (Reference Appendix #9A-1)

1. Instructional Space Committee - Charge

Dr. Graham explained the charge he plans to present to Space Committee regarding adding space required for a full day kindergarten program. He is not recommending anything at this time, just doing background checks (pros and cons; not a detailed analysis, but what can be eliminated). He reviewed some of the options.

B. Oral Information

Dr. Graham talked about the class size caps at the kindergarten level, saying they would be scratched at this point as the district is very close to maximum levels. If the maximums are reached, the practice will be to raise the cap from 17 to 18. The district will do its best to be accommodating.

Workshop:
Mathematics

Superintendent's
Report

Good News Items

- Boys and Girls Cross Country teams both won Section V Class A Championships. A board member will attend the end-of-the-season celebration to recognize both teams. The board realized there is no mechanism in place for notifying the board. Dr. Graham will contact Tom Stewart, athletic director.
- The district was awarded \$14,000 in grants from the National Dairy Council. Mrs. Anselme indicated this grant is to be used to encourage physical activities among our youth. Four Rush-Henrietta schools (Leary, Burger, Roth, and the Senior High School) applied and received the money they requested. Mrs. Anselme said the money also would help Geraldo Torres, food service director.
- Michael Paladino has been named the new district safety coordinator. He will attend a future board meeting to meet board members.
- Beth Patton, Senior High School principal, informed Dr. Graham that a R-H graduate, Michael Broccolo, would like to donate a used car to a student during the seniors' upcoming lock-in. It would be a fundraiser for the senior class where students would purchase raffle tickets for a chance to win it. There were no objections. This item will be on the next agenda.
- Dr. Graham provided an update to his meeting with the Sports Booster Club. The club is willing to accept responsibility of overseeing the field lights project with Dr. Graham aiding with the financial recordkeeping. The club is not tax exempt so Jack Carr, of Bailey, Carr CPAs, P.C., will help them to gain this status and work with the club on this project. Everything is contingent on the SEQR.

10. Board Member Reports

A. Space Committee (Oct. 25)

Mrs. Reinhardt attended the meeting. The committee went over some basic data. The next meeting is scheduled for Thursday, Nov. 15.

B. NYSSBA Convention (Oct. 25-27)

All board members attended and seemed to enjoy this year's convention. Some of the highlights:

- Mrs. Chaudari – Positive school environments where what you want to see is what you should be seeing (e.g. getting students involved in making/posting their own posters about respect and other things they want to see).
- Mrs. Mitchell – Data-based decision making for school achievement. Good presentation and easy to understand. BoardDocs booth had good information.
- Mrs. Smith – Enjoyable Law Conference. Believes the things recommended in a session she attended on being culturally responsive we're already doing.
- Mrs. Wickerham – Enjoyed the Law Conference. She was the voting delegate Saturday. It was very well presented and perceived. Also was impressed with a session by the Rochester School Board where they talked about what they've been doing to become cohesive.
- Mr. Bower – Erin Gruwell was a very powerful and moving speaker. Her message: for students districts would actively want to dispose of, to make sure we don't, as all kids have something to contribute. One of the most interesting sessions was one on ACT/SAT prep put on by the Army. He struggled to find sessions that mattered.
- Mrs. Reinhardt – Attended sessions on data-based decision making and dignity act coordinator. She brought back the suggestion to make sure we have a male and female coordinator in each building. She also attended a session on a pre-tech program for 9th and 10th grade students, through the Sullivan County BOCES, aimed at keeping their students engaged. She presented information she

Board Member
Reports

received from the BoardDocs booth and feels it is something we should take a look at. Dr. Graham will follow-up.

- Mrs. McBride – Attended a session on the power of diversity in our schools, how to utilize it from school to school, and how to create better communities. She was a presider at the substance abuse and bullying prevention session, attended the collective bargaining presentation with Mr. Bower, as well as a workshop on superintendent searches. She enjoyed the Law Conference and said if we want to see different session offerings, it's important to let NYSSBA know.

C. MCSBA Steering Committee (Oct. 31)

Mrs. Reinhardt forwarded the meeting notes.

D. DPAC (Nov. 1)

Mrs. Chaudari said the meeting was uneventful. Mrs. Anthony said the parent survey was posted online today. Mrs. McBride heard feedback on the parent portal – thrilled and pleased with staff.

E. MCSBA Legislative Committee (Nov. 7)

Mrs. Wickerham and Mrs. Reinhardt were unable to attend. Jody Siegle, MCSBA executive director, was the presenter. The lobby trip to Albany is Monday, Dec. 3. It's a chance to meet with the chairs of the budget, appropriation, and education committees to see where everyone is and give them our position papers. Dr. Graham will be attending. If interested in attending, please e-mail MCSBA.

F. Nomination for NYSSBA Area 2 Director (**Reference Appendix #10F**)

Background information was handed out for the nomination of the vacated NYSSBA Area 2 Director position. Mrs. McBride and Mrs. Reinhardt explained the process. If other people are nominated, a ballot will come out in December. Board members were comfortable making a decision at tonight's meeting. Mrs. Flanigan will send NYSSBA a letter nominating Joyce Lyke.

**MOTION TO NOMINATE JOYCE LYKE
FOR NYSSBA AREA 2 DIRECTOR
MOVED: Mrs. Wickerham
SECONDED: Mrs. Reinhardt
MOTION CARRIED: 7-0**

11. Board Meeting Recap

- Mrs. Flanigan to forward the math PowerPoint presentation to all board members.
- Dr. Graham to check with Tom Stewart on the schedule for recognitions for the fall sports teams.
- Dr. Graham to follow-up with BoardDocs.
- Mrs. Flanigan to send nomination letter to NYSSBA for the Area 2 Director position.

Meeting Recap

12. Adjournment

**MOTION TO ADJOURN THE MEETING AT 9:37 P.M.
MOVED: Mr. Bower
SECONDED: Mrs. Chaudari
MOTION CARRIED: 7-0**

Adjournment

Respectfully submitted,

Karen A. Flanigan
School District Clerk
Board Approved: November 27, 2012